

Ecclesbourne Valley Railway Association

The objectives of the Ecclesbourne Valley Railway Association are to restore, renovate, preserve and display artefacts and other heritage features connected with the Ecclesbourne Valley Railway. We also restore, renovate, preserve, maintain and operate the railway between Duffield and Ravenstor Stations as a working heritage railway for the enjoyment of the general public, providing both educational and entertainment activities in a professional manner and safe environment. The Association continues to support specific projects undertaken by WyvernRail plc which in the Trustees' opinion, are in line with the Association's charitable activities.

EVRA has already achieved a great deal in supporting the railway by building or restoring 4 platforms, restoring steam engines and coaches and by providing facilities for visitors. A new station building is currently in progress. Further building and restoration is on going and urgently needs your support. Joining the 100 Club would really help us with our work.

www.e-v-r-a.com has more information.

Ecclesbourne Valley Railway Association is a registered charity (1106810) & is the support organisation for the Ecclesbourne Valley Railway

Leaflet Ref No: EVRA/6/22

GENERAL DATA PROTECTION REGULATION

* The **100 Club treasurer** holds the following personal data electronically in a database on all 100 Club members: Name, Address, Email (if provided,) telephone number (if provided), Roll numbers, method of payment, number of entries, when cheque or cash payments expire. Copies of letters sent for renewal reminders and prize draw winners are also retained.

All electronic data is stored in a password protected file on the Treasurer's computer. The data is backed up onto DVD-ROM after any changes. The DVD is also password protected. The database is accessed as follows:

- 1) Any time when a new member joins, to add their details.
- 2) 3 Monthly to verify eligible entries for the quarterly draw and to apportion the prizes according to the constitution.
- 3) 3 Monthly to verify renewal dates for members who pay by cheque or cash and to verify bank payments by SO or BACS.
- 4) 3 Monthly to obtain prize winner's details to send payments by cheque and annually to obtain year-end figures.

The **treasurer** also retains electronic copies of the original paper application forms which may have bank details if they were provided to set up standing orders. This is for reference in the event of any query with the bank or yourself. Paper application forms from people who pay by cash or cheque are also retained at the Treasurer's address as detailed below. If a member does not renew a subscription, their details will be removed from the system after 6 months, and any paper information will be shredded and burnt. If the **100 Club** is asked by law enforcement officers, it may be obliged to pass your details on to them but they will never be used for marketing purposes or be sold to another organisation.

You may rescind your permissions and membership at any time by contacting the treasurer as below:

EVRA 100 Club treasurer **email:**
2A Stanley Road **trish-and@talktalk.net**
Forest Town Mansfield
NOTTS NG19 0BY **Tel: +44 (0)1623 623985**



Ecclesbourne Valley Railway Association 100 CLUB WIN CASH PRIZES in our quarterly draw and help EVRA to finance exciting new projects.

It costs just £1 a month, payable quarterly or annually by standing order, cash or cheque. If you wish to increase your chances of winning further, you may add more entries. It is easy and you can be sure that you will be helping our railway grow. Draws will be held in April, July, October and then in December a super prize draw takes place.

The prize money for each draw will be 50% of the funds held so the more entries, the more there will be to win!

The Draw is open to anyone who wishes to support EVRA

Don't delay join today!

100 Club APPLICATION FORM



To: Mr Andrew Denham 100 Club Treasurer,
2A, Stanley Road, Forest Town, Mansfield, Notts.NG19 0BY.

I have read the Constitution of the EVRA 100 club and its subsequent additional information regarding data protection and agree to be bound by its rules including being contacted by any of the methods I have included below: (Please tick this box to confirm)

Quarter dates:
Q1 1st Jan - 31st Mar. Q2 1st Apr -30th Jun.
Q3 1st Jul - 30th Sept. Q4 1st Oct - 31st Dec.

The Draw will take place as soon as possible after the last day of each quarter.
I wish to enrol as a member withentry/entries in each Draw.
I enclose a Standing Order Authority for £3 x the number of entries (quarterly) or £12 x number of entries (annually) as my subscription.
Name:

Address:
.....
Postcode:
Tel:.....
Email:.....

Standing Order Authority:
Please return this to the address above and **NOT** to your bank.
To (your bank)
..... (your bank's address)
.....Post code:.....

Please pay Lloyds Bank plc Ashbourne Branch, Sort Code:30-90-25
For the credit of EVRA (100 club) Account No: 01115327
The sum of £ Pounds, in writing)
On the 1st of ****Jan, Apr, Jul, Oct, 20.....**(year) and **quarterly/annually**
until further notice and debit my account accordingly.
**** Delete as appropriate.**

Account name:

Sort Code:

--	--

 -

--	--

 -

--	--

Account No:

--	--	--	--	--	--	--	--

This authority cancels any existing authority to make payments to: **EVRA 100 Club.**

Signature:

Date:

PLEASE do not write below this line.

EVRA 100 Club Roll No:
(allocated by the Club Treasurer) Please quote this reference with payment.

**Ecclesbourne Valley Railway
Association
100 Club Constitution**

Please retain this portion for your information

- 1) **Name of club:** The EVRA 100 Club
- 2) **Objective:** The object of the 100 Club shall be to raise money through the operation of a fundraising club in order to support **the aims and objectives of EVRA.**
- 3) **Membership:** Membership will be open to all supporters of the Ecclesbourne Valley Railway, who are 18 years or over. Every member shall be allocated a roll number for each entry in the draw. There is no restriction on the number of entries to which an individual member may subscribe. You do **not** need to be a member of EVRA to join
- 4) **Trustees:** The 100 Club is to be administered by three (3) Trustees, one of which will be the Treasurer, who shall be appointed by the EVRA Board of Trustees and who shall offer themselves for re-election on a two-yearly basis at the EVRA AGM. The Treasurer of the Club shall be responsible for keeping the accounts of the Club and for arranging payment and prizes. The EVRA trustees will be responsible for allocating the surplus income to EVRA projects each year. In any matter relating to the operation of the 100 Club, the decision of the EVRA Trustees shall be final.
- 5) **Subscription:** The subscription payable to the club is £1 per month per entry, payable quarterly (£3/entry) or annually (£12/entry) in advance, and should be paid preferably by Bank Standing Order. **Quarter Dates** are: Q1, 1st Jan to 31st Mar, Q2 1st Apr to 30th Jun, Q3 1st Jul to 30th Sep. Q4 1st Oct to 31st Dec.
Payment must be received by the Trustees on or before 20th March, 20th June, 20th September or 20th December to qualify for inclusion in the draw for that quarter. A cheque may be accepted for the first quarter entry, then the standing order should commence on the **first day** of the **next quarter.** **Annual** payment by **cheque or cash** is also acceptable.
- 6) **Prizes and Draws:**
 - a) **50%** of the **net payments** shall make up **The Prize Fund.** For quarters 1,2 & 3, **90%** of that prize fund shall be paid out as prizes and the remaining **10%** shall be held over and added to the **Special Draw prize fund** which will be drawn in quarter 4.
 - b) Four Draws shall take place in each calendar year as soon as possible after the end of each quarter: There shall be three prizes awarded in the draws for Q1, Q2 and Q3 of 50%, 30% and 20% of the prize fund as described above. For the special draw in December, the **Special prize fund** will include the retained 10% from the previous three quarters as described above added to the **Whole** prize fund for Quarter 4. Prizes will be **35%, 25%, 20%** and two prizes of **10%** of the Special Prize fund. **Cont'd...**

- c) Before a member is entitled to an entry in any draw, he/she must have paid at least the quarterly subscription for each entry.
- d) The Club Trustees shall be responsible for each draw, the results of which will be published in the Ecclesbourne Express, as soon as practically possible, following each draw.
- e) Payment of each prize will be made by cheque or BACS.
- f) If the membership of the Club, on the occasion of the draw is fewer than one hundred draw entries, the Trustees shall be entitled to reduce, as appropriate, the values and numbers of prizes, provided that the ratio of prize money to subscription shall not change.
- g) If the Trustees are unable to contact a winner, any prize not claimed after twelve months shall be transferred back to the EVRA 100 Club fund.
- 7) **Accounts:** The treasurer of the 100 Club shall be required to maintain the Club Accounts and report to EVRA Trustees at their meetings on the running of the account. All members of the 100 Club shall have the right to inspect the Club books upon giving the Treasurer not less than forty-eight hours notice prior to the inspection. The Treasurer shall keep a Roll of membership and each member shall be allocated a Roll Number. The monies of the 100 Club shall be held in the EVRA Treasurer's bank account. Cheques drawn on the account shall be signed by two out of the appointed signatories
- 8) **Data Protection:** As a condition of entry to the 100 Club, members consent to their details being retained solely for the legitimate purpose of administering the Club and agree that these details may be stored electronically as well as in writing within the UK for as long as the Trustees deem necessary for the purposes of auditing the activities of the 100 Club. No details will be sold on or provided to any other organisation except as required by English Law.
*** (Please see a more detailed description of this legal requirement overleaf).**
- 9) **Disputes:** In the event of a dispute, the majority decision of the Trustees, acting within English Law will be final and there shall be no appeal to the Trustees of the Ecclesbourne Valley Railway Association.

ooOOOoo

Any problems concerning this application form please ring
Mr Andrew Denham (Treasurer) on 01623 623985
Ecclesbourne Valley Railway Association
is a registered charity (No. 1106810) .